

Hospitality and Catering Top Tips



Time Management

You have 80 minutes for 80 marks.

1 mark = 1 minute

With hopefully Some time left over at the end to check.

If you are spending 3 minutes on a 1 mark question, there will be an easier method.

Likewise, if you spend 1 minute on a 6-marker, you've probably missed something!

Underline key words and information

Wordy questions can be daunting.

Underline/highlight key information to help you pick out the things you need.

Cross out any red herrings – for example, information in a table that you're not going to need.

Tick each piece of information off as you use it so you don't miss anything out.

The easier you make it for the examiner to read your answers, the more marks you could obtain.

Lay out each step of your working clearly and include notes/full sentences where necessary.

“Give reasons for your answer”

Is it plural or singular? Use the marks available to interpret how many reasons to give.

This does not mean write an essay!

The examiner will be looking for keywords in your answer.

It might help to plan your answer briefly first to make sure you leave enough space for your reasons.

Don't cross out your working!

...Unless you've got something better to replace it with.

Crossed out working cannot be marked. You are better off leaving incorrect working there and gaining one or two marks than gaining none.

Answer Everything

Again, you are better off leaving incorrect working there and gaining one or two marks than gaining none.

Check Your Working!

If you finish early...

Check your working.

Don't just sit looking at the wall.

This doesn't mean just look at your answers, go over every step of your working to make sure you haven't made any silly mistakes or missed a question